**Hewelsfield and Brockweir
Parish Council**

Minutes of Parish Council meeting held on 7th September 2021 at the Mackenzie Hall.

**Present:**  Cllr. Sinfield, Cllr. Harris, Cllr. Brundle, Cllr. Haythornthwaite and the Parish Clerk. There was one member of the public in attendance.

**3326 Apologies**

Cllrs. Fox and Groves-Bond

**3327 Declaration of Interest in Agenda Items**

None were declared.

**3328 Confirm Minutes of the Parish Council meeting held on 15th June 2021**

The Minutes of 6th July 2021 were confirmed. Proposed by Cllr. Harris. Seconded by Cllr. Brundle

**3329 Finance**

3329.1 The Financial Statement as of 31st August 2021 was approved.

3329.2 Payments were agreed and cheques signed for:

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| **Payee** | **Service** | **Amount** |
| Ace Accountants | Payroll | £5.00 £5.00 |
| Lynda Skuse | Clerk Salary | £263.80 £263.60 |
| HMRC | PAYE | £24.60 £24.80 |
| AEB Price | Strimming | £100.00 £130.00 |
| Bruce Sprosen | Valuation | £720.00 |
| Henry Bendall | Cutting Verges | £120.00 |
| Mackenzie Hall Committee | Meeting Room Hire | £88.00 |
| The Defibpad | Replacement Pads | £410.50 |
|  |  |  |

3329.3 The budget for 21/22 was reviewed against actual expenditure and agreed.

3329.4 There were two requests for donations.

 The first was a request for the parish council to purchase a new water pump to aid with cleaning of the Quay as the previous one had been lost. It was agreed that more information regarding the nature and method of cleaning, including details of the pump and those to be involved, were needed.

 **Action:** Clerk to write seeking a more detailed proposal.

 The second was from the Chair of Mackenzie Hall Trustees seeking a donation of £2000.00 towards the cost of upgrading fire protection at the Hall. This was approved as the facility was of benefit to all parishioners.

**3330 Co-option of a Councillor**

Councillors had received an application to become a councillor from Miss Livvie Davies as there was a long standing vacancy. It was unanimously agreed to co-op Miss Davies as a councillor and a Declaration of Acceptance of Office was signed. Cllr. Davies took her place at the meeting.

**3331 Planning Applications**

Previous decisions made by councillors were confirmed and there were no objections to applications from Moedigate, Belmont Road and Hillcrest, South Bank, Hewelsfield

The Clerk was asked to confirm these to FODDC Planning.

 **Action:**  Clerk

**3332 The Future of the Brockweir Inn**

A survey of the building had been completed. It was confirmed that councillors will work in collaboration with the CIC who are meeting this month and will keep councillors informed. It was agreed that opening the bar at the Mackenzie Hall provided a great facility for parishioners and further confirmed the need for re-opening the village pub.

**3333 Review of the Definitive Map**

Cllr. Harris had received some additional responses from parishioners including two requests for footpaths to be removed from the map and one suggesting that a path had been blocked by a building. The status of the Monks Path has also become an important issue for discussion. These, together with other issues, will be discussed fully at the November meeting.

**3334 Refurbishment of the Telephone Box**

The Clerk was authorised to order the relevant paint. Cllrs. Sinfield, Brundle and Fox to organise the refurbishment. Cllr. Groves-Bond to investigate possible signage options.

 **Action:** Cllr. Groves-Bond to investigate signage.

There being no further business the Chairman declared the meeting closed.

The next meeting will be on Tuesday 2nd November at 7pm at the Mackenzie Hall.